



# THE KENYA NATIONAL EXAMINATIONS COUNCIL

*"Transforming Lives Through Quality Assessment and Credible Certification"*

All official correspondence should be addressed to:  
The Council Secretary/Chief Executive Officer

KNEC/EA/EM/ KPSEA/HOS/JUN/SEC/CHOICES/2022/016

17<sup>th</sup> August, 2022

- To: i) All Heads of Primary Schools Presenting Candidates for 2022  
KPSEA examination
- ii) All Sub-County Directors of Education

**SUBJECT: SELECTION OF JUNIOR SECONDARY SCHOOL CHOICES**

- 1.0 The Kenya National Examinations Council (KNEC) wishes to inform you that the list of schools to host Junior Secondary School (JSS) learners has been uploaded onto the KNEC CBA portal. In this regard, this is to bring to your attention the following:
- 1.1 All headteachers presenting candidates for the 2022 KPSEA are advised to log onto CBA portal "[www.cba.knec.ac.ke](http://www.cba.knec.ac.ke)" and use the school's credentials (username and password) to access the list of schools and guide learners to select their school choices for JSS.
- 1.2 Once logged onto the CBA portal, schools shall be required to:
- 1.2.1 click on the icon 'Grade 6';
- 1.2.2 select 'Register learner';
- 1.2.3 click on 'Secondary School Choices' button appearing next to a learner's name to key in his/her choices.
- 1.3 Each learner shall be expected to select:
- 1.3.1 two National;
- 1.3.2 two Regional;
- 1.3.3 two County;
- 1.3.4 four Sub-county;
- 1.3.5 two Private Junior Schools choices (*parents will be expected to meet the cost of education in private schools*).
- 1.4 Inquiries on Junior Secondary Schools that are missing or ought to have been included in the KNEC portal should be directed to the County Directors of Education through the Sub-County Directors of Education for guidance.
- 2.0 The exercise runs from 15<sup>th</sup> August to 30<sup>th</sup> September, 2022 and all headteachers are urged to adhere to the deadline.

**Dr. David Njengere, MBS**  
**CHIEF EXECUTIVE OFFICER**